



Town of Mattapoisett, Massachusetts

16 Main Street – P O Box 89

Mattapoisett, MA 02739

Public Records Request Form

Information Requested:

Requestors Information:

Name of Requestor:

Firm / Company:

Address:

City:

State:

Zip:

Phone number:

Fax number:

Email:

Please be as specific as possible when requesting information:

☐ COPY OF RECORDS (\$.05 per page plus search, redact and/or copy fee)

☐ OTHER / ADDITIONAL INFORMATION:

OFFICE USE: Received by: Initial Response: Subsequent

Reviews:

Fees:

Paid:

Records Provided: