

### TOWN OF MATTAPOISETT

**Senior Work-Off Abatement Program**

**TIMESHEET CERTIFICATION – FY 2022-2023**

Work-Off Service Period is from November 1, **2022**– October 31, **2023**

Senior Citizen Work-Off “employee”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| DATE WORKED  | TOTAL HOURS | DATE WORKED | TOTAL HOURS |
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I certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ worked a total of \_\_\_\_\_\_\_ hours for the

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Department, in conjunction with the Senior Work-Off Abatement Program.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Department Head

**Please ensure this form is complete, signed and dated**

**by the department head under whose supervision work was done.**

If you perform work under multiple departments, you should have a **separate form for**

**each department** and signed by the respective department head(s).

 **Return the completed form to the Council of Aging Director not later than Nov. 3rd 2023**