



TOWN OF MATTAPoisETT
Conservation Commission
16 Main Street
P.O. Box 435
Mattapoisett, MA 02739

Phone: (508)758-4100 x- 219

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DATE: July 13, 2015

TO: All town residents and engineers

RE: Conservation Commission Policy

Effective immediately the Conservation Commission has directed the staff to implement the following policy:

Every Notice of Intent, Abbreviated Notice of Resource Area Delineation or Request for Determination of Applicability must be received in substantially complete form at the Conservation Office a minimum of 2 weeks prior to the scheduled hearing date, by noon. This policy is to allow sufficient time for review by staff, residents and members. Contact the Conservation Office for confirmation prior to submitting the legal advertisement and notification of abutters. Also, please submit PDF's for the office with all NOI and RDA filings.

Thank you,

Robert J. Rogers
Chairman Conservation Commission