



TOWN OF MATTAPoisETT
Conservation Commission
16 Main Street
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DATE: April 08, 2013

TO: All town residents and engineers

RE: Conservation Commission Policy

Effective immediately the Conservation Commission has directed the staff to implement the following policy:

Every new Notice of Intent, Abbreviated Notice of Resource Area Delineation or Request for Determination of Applicability must be received in substantially complete form at the Conservation office a minimum of 2 weeks prior to the scheduled public hearing date. This policy is to allow sufficient time for review by staff, residents and members.

Thank You,

**Peter Newton,
Chairman Conservation Commission**