



GUIDELINES FOR WOOD AND PELLET STOVES

- **SUBMIT PERMIT APPLICATION IN FULL INCLUDING PLOT AND LOT NUMBERS**
- **HOME IMPROVEMENT CONTRACTOR (HIC) AND CONSTRUCTION SUPERVISOR LICENSE (CSL) AS REQUIRED (HOMEOWNERS OBTAINING PERMIT ARE EXEMPT FROM THIS PROVISION)**
- **SPECIFICATION BOOKLET WHICH INCLUDES HOW STOVE IS INSTALLED AND ALL SET BACKS TO COMBUSTABLE MUST BE INCLUDED WITH APPLICATION**
- **MODEL #**
- **SERIAL #**
- **WORKERS' COMPENSATION AND LIABILITY INSURANCE AFFIDAVIT MADE OUT TO THE TOWN OF MATTAPOISETT (CONTRACTORS ONLY)**
- **FLUE SIZE FOR FIREPLACE/FURNANCE/WOOD STOVE/ETC.**
- **TOWN COLLECTOR'S CERTIFICATION OF TAX STATUS FORM**
- **COST OF PERMIT \$150, CHIMNEY LINER ONLY \$50**